

(Rev. 11/2024)
Please Read Instructions.

TRANSCRIPT ORDER FORM			
1. REQUESTOR'S INFORMATION			
NAME Gail V. Lipscomb	TELEPHONE NUMBER 304-225-0150	EMAIL ADDRESS gail.v.lipscomb@wvago.gov	
CONTACT PERSON <i>(if different)</i>	TELEPHONE NUMBER 304-276-4330	EMAIL ADDRESS	
MAILING ADDRESS <i>(include law firm name, if applicable)</i> Office of the West Virginia Attorney General 812 Quarrier Street, 6th floor Charleston, WV 25301			
2. TRANSCRIPT REQUESTED			
NAME OF COURT REPORTER Ayme Cochran			
<u>OR</u> CHECK HERE <input type="checkbox"/> IF HEARING WAS RECORDED ELECTRONICALLY (CourtSmart)			
CASE NUMBER 2:25-cv-272	CASE NAME Keith Lowe v. Superintendant Frame et al	JUDGE'S NAME Johnston	
DATE OF PROCEEDING June 5, 2025	TYPE OF PROCEEDING status hearing	LOCATION OF PROCEEDING Charleston by phone	
REQUEST IS FOR: <i>(Select one)</i> <input checked="" type="checkbox"/> FULL PROCEEDING <u>OR</u> <input type="checkbox"/> SPECIFIC PORTION <i>(Must specify below)</i>			
SPECIFIC PORTION(S) REQUESTED <i>(if applicable. Confer with court reporter.):</i>			
3. TYPE OF TRANSCRIPT REQUESTED			
	Maximum Rate Per Page		
Transcript Type	Original	First Copy to Each Party	Each Add'l Copy
30-Day Transcript (Ordinary): A transcript to be delivered within thirty (30) days after receipt of order.	<input type="checkbox"/> \$4.40 <i>per page</i>	<input type="checkbox"/> \$1.10 <i>per page</i>	<input type="checkbox"/> \$0.75 <i>per page</i>
14-Day Transcript: A transcript to be delivered within fourteen (14) days after receipt of order.	<input type="checkbox"/> \$5.10 <i>per page</i>	<input type="checkbox"/> \$1.10 <i>per page</i>	<input type="checkbox"/> \$0.75 <i>per page</i>
7-Day Transcript (Expedited): A transcript to be delivered within seven (7) days after receipt of order.	<input type="checkbox"/> \$5.85 <i>per page</i>	<input type="checkbox"/> \$1.10 <i>per page</i>	<input type="checkbox"/> \$0.75 <i>per page</i>
3-Day Transcript: A transcript to be delivered within three (3) days after receipt of order.	<input checked="" type="checkbox"/> \$6.55 <i>per page</i>	<input type="checkbox"/> \$1.30 <i>per page</i>	<input type="checkbox"/> \$0.90 <i>per page</i>
Next-Day Transcript (Daily): A transcript to be delivered prior to the normal opening hour of the Clerk's Office on the calendar day following receipt of the order, regardless of whether or not that calendar day is a weekend or holiday.	<input type="checkbox"/> \$7.30 <i>per page</i>	<input type="checkbox"/> \$1.45 <i>per page</i>	<input type="checkbox"/> \$1.10 <i>per page</i>
CD of electronically recorded (CourtSmart) proceeding: Not available if court reporter was present.	<input type="checkbox"/> \$34.00		
4. CERTIFICATION: By signing below, I certify that I will pay all charges (deposit plus additional).			
DATE 9-9-25	SIGNATURE Gail V. Lipscomb 		